|  |  |  |
| --- | --- | --- |
| **Program** |  | ATTACHED DOCUMENTS |
| **Name and surname** |  |  |
| **University of origin** |  |  |
| **Average grade** |  |  |
| **Languages and level** |  |  |
| **Other related studies** |  |  |
| **Related profesional experience** |  |  |
| **Location where you reside** |  |  |
| **Numerous family(type of the same)** |  |  |
| **Disability (type thereof)** |  |  |
| **Others (particular economic needs)** |  |  |

**ISDE PRIVACY POLICY**

1. **Introduction**

The purpose of this Policy is to inform, in accordance with the provisions of the applicable regulations, about the processing that will be carried out with respect to the personal data collected on the front of this document.

1. **Who is the Data Controller?**

**Identity** INSTITUTO SUPERIOR DE DERECHO Y ECONOMÍA, S.A.U. (on wards “ISDE”)

**TAX ID** A-60847373

**Postal adress:** C/ Serrano, 208 - Madrid 28002

**E-mail:** dpd@isde.es

1. **¿For what purpose do we process your personal data?**

We process the personal data you provide us with in order to send the requested academic information. Likewise, if the interested party expressly consents, the entity may send him/her informative communications about any degree offered by ISDE, as well as the events developed by the same.

In any case, the authorization to process your data for these purposes is voluntary and your refusal would only result in the fact that you would not receive the requested academic information or commercial information of any of the academic services and events offered and organized by ISDE.

Likewise, and in the event that you have accepted, for the sending of information and other commercial communications from Digitalent Group.

1. **How long will we keep your data?**

Personal data will be kept by ISDE only for the time necessary for the purpose for which they were collected. In the case of the contact form, request for information, application for admission, or by sending emails: for the time necessary to properly address your request.

In the case of commercial communications, registration for events and activities of ISDE and Digitalent Group until the user revokes the consent given to receive them.

1. **Are there automated decisions and profiling?**

We inform you that there are no automated decisions including profiling.

1. **To which recipients will we communicate your data?**

ISDE may communicate user data to Universities or other educational entities collaborating in the training programs and expressly indicated in each case, who will use them for the purposes informed and in accordance with their respective privacy policies.

In addition, in order to fulfill the purposes indicated in this Privacy Policy, to properly manage the service provided and the personal data of its users, ISDE will have the collaboration of third party service providers who may have access to your personal data and who will process the referred data in the name and on behalf of ISDE as a result of their provision of services. ISDE undertakes to sign with them the corresponding data processing contract, by means of which it will impose them, among others, the following obligations: to apply appropriate technical and organizational measures; to process the personal data for the agreed purposes and only according to ISDE's documented instructions; and to delete or return the data to ISDE once the provision of the services is completed.

1. **What are your rights when you provide us with your data?**

Any person has the right to obtain confirmation as to whether or not we are processing personal data concerning him/her. Interested parties have the right to access their personal data, as well as to request the rectification of inaccurate data or, where appropriate, to request its deletion when, among other reasons, the data is no longer necessary for the purposes for which it was collected.

Under the conditions provided for in the General Data Protection Regulation, interested parties may request the limitation of the processing of their data or their portability, in which case we will only keep them for the exercise or defense of claims.

In certain circumstances and for reasons related to their particular situation, data subjects may object to the processing of their data. If you have given consent for a specific purpose, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on the consent prior to its withdrawal. In these cases, we will stop processing the data or, where appropriate, we will stop processing it for that specific purpose, except for compelling legitimate reasons, or the exercise or defense of possible claims.

All the aforementioned rights can be exercised through the means of contact listed at the beginning of this clause.

Faced with any violation of your rights, especially when you have not obtained satisfaction in its exercise, you can file a complaint with the Spanish Data Protection Agency (contact details accessible at www.agpd.es), or other competent supervisory authority. You can also obtain more information about your rights by contacting these bodies.

If you provide data of third parties, you assume the responsibility to inform them in advance of all the provisions of Article 14 of the General Data Protection Regulation under the conditions set forth therein.